

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF PENNSYLVANIA
Probation & Pretrial Services Office

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July 11, 2023

To Whom It May Concern:

RE: REQUEST FOR PROPOSAL
Fiscal Year 2024 Solicitation

The United States District Court for the Western District of Pennsylvania is soliciting proposals to provide inpatient and outpatient treatment services to individuals.

These individuals include persons on probation, supervised release, parole, and pretrial supervision who are under supervision of the United States Probation and Pretrial Services Office (USPO). This group may also include inmates in the United States Bureau of Prisons who are residing in Federal or contract community treatment centers.

Posted are the open Request For Proposals (RFP) for fiscal year 2024, to take effect October 1, 2023. The RFP contains the full text of all applicable Government regulations, and all offerors are subject to the provisions contained in the RFP. **In responding to the RFP, you should answer fully each item, according to SECTION "L"; SECTION "A", Items 11, 12, 13, 14, 15; and SECTION "B", Page B-2 (these are unit prices, so pay attention to the specific type of units).** SECTION "L" provides specific directions for potential vendors in completing their proposals. The minimum standards for the services listed are contained in the Clauses and Terms of Agreement, and all proposals will be evaluated by the criterion laid out in SECTION "M."

Proposals will be awarded on the basis of initial offers submitted and to the lowest cost, technically acceptable offeror. Therefore, each initial offer should contain your organization's best terms from a cost and technical standpoint. There will be no additional opportunity to modify your proposal.

Please read the RFP carefully; do not rely on knowledge of previous RFPs or knowledge of previous Federal procurement procedures. Pay particular attention to the "Local Services" provisions at the end of Section C. In regard to the Substance Abuse RFP, please note the project code 1010 for urine collection and its local service provision. If you respond to this RFP, you are agreeing to potentially collect urine specimens without the individual necessarily receiving counseling services and according to our in-house code-a-phone program. Also note that all urine collection supplies and lab testing costs will be provided by the USPO. You will only be responsible for the actual collection.

The estimated monthly quantity listed in Section "B" of the RFP is the estimate of the services to be provided during the term of this agreement. It is only an estimate.

Although the Government may choose to enter into a Blanket Purchase Agreement with multiple vendors, the Government reserves the right to award to a single vendor.

The term for this Blanket Purchase Agreement is 12 months, with a provision that shall allow the Government to unilaterally extend the agreement for an additional 2 years, at the Government's discretion.

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A vendor must be capable of providing all services identified in Section “B,” and within the geographic area identified in Section “B.” If you need assistance determining which geographic catchment area your facility is in, please contact the USPO.

For all proposals, a signed copy must be received via email to pawpml_treatmentservices@pawp.uscourts.gov, no later than **August 11, 2023, at 4:00 p.m.** An electronic signature is acceptable. **Please do not mail in hard-copy proposals.**

A copy of the Blanket Purchase Agreement and Clauses and Terms of Agreement, should be retained by the vendor for their files.

For any questions or concerns, please contact pawpml_treatmentservices@pawp.uscourts.gov.

Sincerely,

Leah Masciantonio
U.S. Probation Officer Specialist